

28 September 2021

Dear Parents/Carers,

### Parents' Evening

I would like to invite you to attend our Parents' Evening to be held in school on Monday 18<sup>th</sup> October from 3.30pm to 6.00pm or Wednesday 20<sup>th</sup> October from 5.00pm to 7.30pm. Parents will be given a 10 minute slot to discuss your child's progress with their class teacher.

The school has introduced a new online appointment booking system. This allows you to choose your own appointment times with teachers and you will receive an email confirming your appointments. We are confident this will be an improvement to the previous system and welcome any feedback.

Appointments can be made from Wednesday 29<sup>th</sup> September and will close on Friday 15<sup>th</sup> October. Should you wish to make any changes after this date please contact the school office.

Please visit [www.priorshallschool.schoolcloud.co.uk](http://www.priorshallschool.schoolcloud.co.uk) to book your appointments.

If you do not have access to the internet, please contact the school office who will be happy to add appointments on your behalf.

Yours sincerely

*Tess McQuade*

Tess McQuade  
Headteacher